

**THE ONTARIO BUSINESS EDUCATORS' ASSOCIATION  
ASSOCIATION DES ÉDUCATEURS DE COMMERCE DE L'ONTARIO**

**CONSTITUTION**

*PASSED AT THE AGM APRIL 2007*

**1.0 ARTICLE I: NAME**

This organization shall be known as THE ONTARIO BUSINESS EDUCATORS' ASSOCIATION/ASSOCIATION DES ÉDUCATEURS DE COMMERCE DE L'ONTARIO and hereafter in this Constitution shall be referred to as "The Organization".

**2.0 ARTICLE II: PURPOSE OF THE ORGANIZATION**

2.1 The purpose of The Organization shall be to:

2.1.1 promote business studies in the province

2.1.2 establish a link among business educators, The Ministry of Education, and any organization or association with which they interact

2.1.3 keep business educators informed about current developments and/or teaching methods in the various subjects which fall within the business studies curriculum

2.1.4 promote a liaison between business educators and the business community

2.1.5 provide a media for the free and productive interchange of ideas and viewpoints on all aspects of business of education

2.1.6 act as a voice for business studies educators on matters that pertain to or affect business education in the province

### **3.0 ARTICLE III: ORGANIZATION**

#### **3.1 THE BOARD OF DIRECTORS (referred to hereafter as The Board)**

3.1.1 The Board of The Organization shall be composed of the following voting members:

- Past President
- President
- Vice-President: Communications
- Vice-President: Member Services
- Vice-President: Professional Development
- Treasurer
- Public Relations Officer
- Contest Coordinator
- Executive Secretary

3.1.2 The following elected positions of The Board shall be filled by individuals elected to office by The Membership of The Organization present at an annual meeting:

- President
- Vice-President: Communications
- Vice-President: Member Service
- Vice-President: Professional Development
- Treasurer
- Public Relations Officer
- Contest Coordinator
- Executive Secretary

3.1.3 The following positions of The Board shall be filled *by* individuals appointed to office by the voting members of The Board:

- Honourary President
- Ministry of Education Liaison
- Post-Secondary Liaison

### **3.2 THE EXECUTIVE:**

3.2.1 The Executive with voting privileges are:

Past-President  
President  
Vice-President: Communications  
Vice-President: Member Service  
Vice-President: Professional Development  
Executive Secretary  
Treasurer  
Public Relations Officer  
Contest Coordinator  
Corporate Member Representative from each Corporate Member

3.2.2 The following members of The Board shall attend in an advisory capacity as non-voting members of the Executive Team:

Honourary President  
Post-Secondary Liaison  
Ministry of Education Liaison

3.2.3 The Executive shall be elected to the office by The Board of the Organization at a meeting of The Board.

### **3.3 ADVISORY COUNCIL**

3.3.1 Each year the Executive may appoint an Advisory Council. The Advisory Council shall be composed of people that The Executive deems important to the successful running of The Organization. The members of the Advisory Council shall be appointed by The Executive. The President shall chair the meetings of The Advisory Council.

### **3.4 THE COUNCIL**

3.4.1 The Council of The Organization shall be composed of:

The Executive  
The Board  
District Councillors

3.4.2 District Councillor(s) shall be appointed by voting members of The Executive as defined in The By-Laws of The Organization.

3.4.3 Each district shall have one vote on Council as defined in The By-Laws.

## **4.0 ARTICLE IV: NOMINATIONS: ELECTIONS AND APPOINTMENTS**

4.1.1 The Nominating Committee shall consist of The Past President, The President, The Vice-Presidents, The Treasurer, and the Executive Secretary.

- 4.1.2 Vacancies which occur during the year shall be filled by a recommendation of The Nomination Committee, to be approved by the voting members of The Board.
- 4.1.3 The Nominating Committee's selections for the Board shall be presented to the members of the Organization at the Annual Conference, and an election will be held, if necessary.

#### 4.2 **ELECTED POSITIONS**

- 4.2.1. The president must have served as a member of The Board.
- 4.2.2 The Vice-President of Communication, The Vice-President of Member Services and The Vice-President of Professional Development shall be elected for one two-year term, with the option of being elected for additional one-year terms.
- 4.2.3 The Treasurer, The Contest Coordinator, The Public Relations Officer, and The Executive Secretary shall be elected for one two-year term, with the option of being elected for additional one-year terms.
- 4.2.4 A member of the Executive cannot serve concurrently on the executive of another subject association.

#### 4.3 **APPOINTMENTS**

- 4.3.1 The selection of The Nominating Committee for the Appointed Positions shall be presented to The Executive for approval and then presented to The Board for approval immediately preceding the Annual Meeting.
- 4.3.2 The Honourary President shall be appointed by The Executive for a one-year renewable term for a maximum of two years.
- 4.3.3 The outgoing President shall become the Past President for a one-year term.
- 4.3.4 The Ministry of Education Liaison and The Post-Secondary Liaison shall be appointed for one-year renewable terms by The Executive.
- 4.3.5 The Contest Chairs shall be appointed by The Executive for one two-year term with the option of being appointed for additional one-year terms.
- 4.3.6 The Professional Development Chairs shall be appointed by the Executive for one two-year term with the option of being appointed for additional one-year terms.
- 4.3.7 The Newsletter Editor and Website Manger shall be appointed by the Executive for one two-year term with the option of being appointed for additional one-year terms.

### **5.0 ARTICLE V: DUTIES**

#### **5.1 DUTIES**

- 5.1.1 The duties and responsibilities of each member of The Board, The Executive, The

Advisory Council and The Council of the Organization shall be as outlined in The By-Laws of The Organization.

5.1.2 A copy of the duties and responsibilities shall be given to each member of The Board, The Executive and The Council of the Organization and Councillors upon election or appointment.

5.1.3 The duties shall be re-evaluated annually at a meeting of The Board, if deemed necessary.

## **6.0 ARTICLE VI: MEMBERSHIP**

6.1 The Organization shall have the following types of membership:

Active Members  
Honourary Life Members  
Corporate Members  
Student Members

6.1.1 Active Membership shall be awarded upon payment of dues as defined by The By-Laws of The Organization, to anyone who supports the purpose as outlined in Article II of the Constitution.

6.1.2 Honourary Life Membership shall be awarded to a retired member of The Organization and/or any other person who has been associated with The Organization and deemed, by The Nominating Committee, to have made a substantial contribution to The Organization or to business education in the province.

6.1.3 Corporate Membership shall be awarded to a corporation or business organization upon payment of a corporate fee as defined by The By-Laws and approved by The Board.

6.1.4 Student Membership shall be awarded upon payment of dues as defined by The By-Laws of The Organization, to anyone who supports the purpose as outlined in Article II of the Constitution, and who are students at any College of Education.

## **7.0 ARTICLE VII: MEETINGS**

7.1 At any board approved meeting of The Executive and The Council of The Organization, a simple majority of voting members who are in attendance shall be required to pass a motion.

7.2 The annual open meeting of The Organization shall be held at the Annual Spring Conference for the purpose of electing The Board for the following year. A motion to be passed at the annual meeting of The Organization must be presented in writing to the President of the Board a minimum of 60 days prior to the scheduled open annual meeting at which it is to be presented for a vote by The Membership.

7.3 The Council of the Organization shall meet at least once a year and additionally as required by The Board.

- 7.4 The Board shall meet as often as required in order to manage the affairs of The Organization. A quorum for a Board meeting shall consist of 60 percent of the voting members.

**8.0 ARTICLE VIII: AMENDMENTS TO THE CONSTITUTION**

- 8.1 The Constitution shall be amended in the following manner:
  - 8.1.1 A notice of motion shall be communicated to each member of The Organization one month prior to the annual meeting of The Membership.
  - 8.1.2 The motion will be put to a vote at the annual meeting of The Membership one month after it has been communicated to the membership.
- 8.2 A vote to amend The Constitution must be approved by a 75 percent majority of The Members of The Organization present at the time the question is put to a vote.